

Rudston Parish Council

MINUTES OF THE MEETING OF RUDSTON PARISH COUNCIL HELD IN THE VILLAGE HALL ON WEDNESDAY 9 JULY 2025 AT 19:30PM

Present: Cllrs: B. Warcup (Chair), S. Rhodes (Vice Chair), P. Wood, I. Trudgett, R. Todd.

In attendance: S. Todd (Clerk).

1. APOLOGIES

Apologies were noted from:
Cllr. D. Matthews.

2. DECLARATIONS OF INTEREST

No declarations of interest received.

3. APPROVAL OF MINUTES

RESOLVED: Cllr. Todd proposed, Cllr. Wood seconded, all in favour that the minutes of the meeting held Wednesday 14 May 2025 are signed as a true record of the meeting's decisions.

4. PUBLIC PARTICIPATION

No requests to speak had been received.

5. PLANNING

5.1 Planning Applications:

5.1.1 25/00742/PLF – Conversion of existing outbuilding to holiday let with associated works at New Manor House, School Lane, Rudston, for Mrs Joanne Jones.

Circulated via email 01/07/2025. Comments deadline 18/07/2025.

The application was noted with no comments to submit.

5.1.2 No further applications were received between the publishing of the agenda and the meeting.

5.2 Planning Decisions, Appeals and Updates:

5.2.1 24/03470/PLF – Erection of detached garage/self-contained annex building at The Old Stables, Long Street, Rudston, for Mr Jonathan Waldie.

Circulated via email 23/06/2025. ***Application approved.***

5.2.2 25/00743/PLF – Erection of a livestock building with associated feed bins and hardstanding area at High Caythorpe Farm, High Caythorpe Lane, Rudston, for MB And J Goodwin Ltd.

Circulated 09/07/2025. ***Application approved.***

The above planning decisions were noted.

6. FINANCE

6.1 RESOLVED: The financial statements, including payments and receipts lists, bank statements and bank reconciliation, were presented and approved by all present. The bank reconciliation was signed by the Chair.

6.2 RESOLVED: All in favour to approve the Q1 Budget Report.

6.3 RESOLVED: All in favour to sign the bank mandate to remove a previous councillor's access to Unity Trust Bank.

6.4 RESOLVED: All in favour to engage Elkerlodge Services Ltd as the internal auditor for the 2025/2026 year end accounts.

6.5 RESOLVED: All in favour to fund 2 hours per week paid study time for a maximum of 1 year for the Clerk to undertake the CiLCA qualification on condition the Clerk remains in post for a further 3 years.

7. REVIEW OF THE ORGANISATION AND PROCEDURES OF THE COUNCIL

To consider and review the current organisation of the Council and determine any amendments required. The review to include the following:

- (a) **RESOLVED:** This item to be referred to the next meeting.
- (b) **RESOLVED:** All in favour to adopt the NALC Standing Orders template with the amendments proposed.
- (c) **RESOLVED:** This item to be referred to the next meeting.
- (d) **RESOLVED:** This item to be referred to the next meeting.
- (e) **RESOLVED:** All in favour for Cllr. Rhodes to join the Staffing Working Group.

8. NOTICE BOARDS

RESOLVED: All in favour for the Clerk to obtain quotes from Men in Sheds for two sizes of notice boards and to circulate by email/post for agreement to place order.

9. COUNCILLORS' REPORTS – VILLAGE ISSUES

- Cllr. Rhodes advised that a disabled parking bay had been marked on the carriageway of Nightingale Lane and would like information on this matter from the Ward Councillors regarding permissions. Cllr. Rhodes also reported that the fire hydrant near the war memorial has been damaged.
- Cllr. Todd advised that a complaint had been made by a resident regarding the bags of rubbish that the Community Payback Team had left in their gateway on Burton Fleming Road.

10. CLERK'S UPDATE AND CORRESPONDENCE RECEIVED

- Rudston Parish Council are now members of ERNLLCA.
- Cllr. Wood is due to attend playground inspection training on 15 July.
- Cllr. Wood is now the Chair of the Playing Field Committee.
- The ownership of the sports pavilion is still unclear, however we can now obtain advice from ERNLLCA to ensure the correct insurance is in place.
- Cllr. Todd volunteered to complete the Flood Survey.

The above items were duly noted.

11. EMAILS RECEIVED AND FORWARDED TO COUNCILLORS

The list of emails forwarded to Councillors was duly noted.

12. DATE AND TIME OF NEXT MEETING

Wednesday 10 September 2025 at Rudston Village Hall

The date and time of the next meeting was noted by all present.

There being no further business to discuss, the meeting closed at 20:26pm.