

Rudston Parish Council

MINUTES OF THE ANNUAL MEETING OF RUDSTON PARISH COUNCIL HELD IN THE VILLAGE HALL ON WEDNESDAY 14 MAY 2025 AT 19:30PM

Present: Cllrs: B. Warcup (Chair), S. Rhodes (Vice Chair), P. Wood, I. Trudgett, R. Todd.

In attendance: S. Todd (Clerk), Cllr. D. Howard.

1. ELECTION OF CHAIR AND VICE-CHAIR

1.1 RESOLVED: Cllr. Wood proposed that Cllr. Warcup continues as Chair for the forthcoming year, Cllr. Trudgett seconded, all in favour. The Chair signed the Declaration of Acceptance.

1.2 RESOLVED: Cllr. Wood proposed that Cllr. Rhodes continues as Vice-Chair for the forthcoming year, Cllr. Warcup seconded, all in favour.

2. APOLOGIES

Apologies were noted from:
Cllr. D Matthews.

3. DECLARATIONS OF INTEREST

No declarations of interest received.

4. APPROVAL OF MINUTES

4.1 RESOLVED: Cllr. Todd proposed that the minutes of the meeting held on Wednesday 12 March 2025 are signed as a true record of the meeting's decisions, seconded by Cllr. Trudgett, all in favour.

4.2 RESOLVED: Cllr. Todd proposed that the minutes of the meeting held on Tuesday 29 April 2025 are signed as a true record of the meeting's decisions, seconded by Cllr. Trudgett, all in favour.

5. PLANNING

5.1 Planning Applications:

5.1.1 25/00743/PLF – Erection of a livestock building with associated feed bins and hardstanding area at High Caythorpe Farm, High Caythorpe Lane, Rudston, for MB And J Goodwin Ltd.

Circulated via email 15/04/2025. Comments deadline 08/05/2025.

No comments.

5.1.2 No further applications were received between the publishing of the agenda and the meeting.

5.2 Planning Decisions, Appeals and Updates:

5.2.1 No further decisions, appeals or updates were received between the publishing of the agenda and the meeting.

6. FINANCE

6.1 Approval of Accounts

6.1.1 RESOLVED: The financial statements, including payments and receipts lists, bank statements and bank reconciliation, were presented and approved.

6.1.2 RESOLVED: The Asset Register was presented and approved pending enquiries into the ownership of the Sports Pavilion.

6.1.3 RESOLVED: To remove Cllr. Coates as bank signatory at Unity Trust Bank.

6.2 Approval of Annual Governance and Accountability Return 2024/2025

6.2.1 RESOLVED: The Certificate of Exemption was presented and approved for signing by the Chair and RFO.

6.2.2 RESOLVED: The Annual Internal Audit Report was presented. Policies to be adopted once NALC templates can be obtained via ERNLLCA membership.

6.2.3 RESOLVED: The Annual Governance Statement was presented and approved for signing by the Chair and RFO.

6.2.4 RESOLVED: The Accounting Statements were presented and approved for signing by the Chair.

6.2.5 RESOLVED: The Explanation of Variances was presented and approved.

6.2.6 RESOLVED: The Bank Reconciliation was presented and approved for signing by the Chair and RFO.

6.2.7 RESOLVED: The Notice of Period of Exercise of Public Rights was presented and approved for commencement on Tuesday 3 June 2025 until Monday 14 July 2025.

6.3 Insurance

RESOLVED: The insurance renewal with Clear Councils is due on 1 June 2025 and the quote received was for £1,613.75. A decision on the provider will be agreed following receipt of a quote from Zurich.

6.4 SLCC Membership Renewal

RESOLVED: The membership renewal of £34.20 was approved.

6.5 The payroll provider's increase of £3.00 per quarter was noted.

6.6 The new contact number for Rudston Parish Council is 07921 852217 and was noted.

7. REVIEW OF THE ORGANISATION AND PROCEDURES OF THE COUNCIL

To defer to next meeting once policies are obtained for review.

8. NOTICE BOARDS

Requirements still to be clarified to allow for further quotes to be obtained and matter to be raised at next meeting.

9. CORRESPONDENCE RECEIVED

- Email from Northern Powergrid appointed surveyor seeking consent to prune trees to clear power lines in Corner Garden to be responded to with consent.

10. EMAILS RECEIVED AND FORWARDED TO COUNCILLORS

The list of emails forwarded to Councillors was duly noted.

11. DATE AND TIME OF NEXT MEETING

Wednesday 9 July 2025 7.30pm at Rudston Village Hall

There being no further business to discuss, the meeting closed at 20:14pm.