

Rudston Parish Council

Minutes of a Meeting held at Rudston Village Hall on

Wednesday 11 September 2024 – 7:30pm

Present: Cllr Bernard Warcup (Chair) Guests
Cllr Paul Wood
Cllr Ian Trudgett
Cllr Richard Todd
Cllr David Matthews
Cllr Donna Coates

In Attendance: S Todd (Clerk), Cllr Jonathan Bibb

1. APOLOGIES

The following apologies were noted:
Cllr Simon Rhodes

2. DECLARATIONS OF INTEREST

Cllr Matthews declared a non-pecuniary interest in Item 13.

3. APPROVAL OF MINUTES

To receive and sign the minutes of the Full Council meeting held on the 10 July 2024 (circulated via email 5 August 2024).

RESOLVED: Agreed by all that they were a true record of the meeting's decisions.

4. PUBLIC PARTICIPATION

No requests to speak had been received.

Cllr Jonathan Bibb was invited to introduce himself and informed members that he was happy to help with any issues the PC would like assistance with.

5. PLANNING

5.1 Planning Applications:

5.1.1 24/02011/PLF – Creation of vehicular access (dropped kerb), at 8 High Street, Rudston, for Mr Robert Sonley.

Circulated by email 23/07/2024. Comments deadline 9 August 2024.

Noted by Council. Application now approved.

5.1.2 24/02576/PLF – Conversion of detached outbuilding to create additional living accommodation, at Low Caythorpe Cottage, Boynton Road, Rudston, for Mr Wil Wilson.

Circulated by email 11/09/2024. Comments deadline 2 October 2024.

Noted by Council.

24/02586/REM – Erection of a dwelling and detached garage following Outline Planning Permission 23/02418/OUT (Access, Appearance, Landscaping, Layout and Scale to be considered), at Land South of Broadacres, Long Street, Rudston, for Mr M Slater.

Circulated by email 11/09/2024. Comments deadline 2 October 2024.

RESOLVED: Council to submit a comment to ensure sustainability matters are considered and included as part of the application (e.g. solar panels etc).

5.2 Planning Decisions, Appeals and Updates:

5.2.1 24/00047/REFUSE (23/01604/PLF) – Change of use of land for the siting of 2 Holiday Lodges, 2 sheds, 1 kennel and a composting toilet (Retrospective).

Circulated by email 22/07/2024.

Notice to advise an appeal has been submitted to the Planning Inspectorate.

Noted by Council.

5.2.2 24/02011/PLF – Creation of vehicular access (dropped kerb), at 8 High Street, Rudston, for Mr Robert Sonley.

Circulated by email 11/09/2024.

Application Approved. Noted by Council.

6. FINANCE

6.1 To approve the accounts for July 2024 to September 2024.

HSBC ACCOUNTS

<u>Description</u>	<u>Current</u>	<u>Deposit</u>	<u>Total</u>
Opening Balance	£14.43	£21.86	£36.29
Bank Charges to 27/06/2024	(£8.00)		
Bank Charges to 27/07/2024	(£8.00)		
Bank Transfer	£10.00	(£10.00)	
Balance as at 4 September 2024	£8.43	£11.86	£20.29

UNITY TRUST ACCOUNTS

<u>Description</u>	<u>Current</u>	<u>Savings</u>	<u>Total</u>
Opening Balance	£4,258.77	£1,840.61	£6,099.38
Bank Transfer	£500.00	(£500.00)	
Staff Wages June	(£190.39)		
HMRC Tax & NI June	(£47.60)		
Payroll Charges Q1	(£16.50)		
Village Hall Room Hire	(£6.00)		
Staff Wages July	(£190.39)		
HMRC Tax & NI July	(£47.60)		
Comm Heartbeat Defib Annual Service	(£162.00)		
Staff Wages August	(£190.39)		
HMRC Tax & NI August	(£47.60)		
Scribe Accounts	(£207.36)		
Balance as at 4 September 2024	£3,652.94	£1,340.61	£4,993.55

Caythorpe Fund (included in the balances above):

Opening Balance	£5,000.00
<i>Hand Sanitisers at Playing Field (June 2021)</i>	(£140.00)
<i>Village Sign Refurbishment (March 2022)</i>	(£1,197.65)
<i>Completion of Village Sign Refurbishment (August 2023)</i>	(£512.00)
<i>Installation of Gate on East Gate (August 2023)</i>	(£480.00)
<i>Donations towards Village Sign (November 2023)</i>	£470.00
Balance as at 4 September 2024	£3,140.35

RESOLVED: The accounts for July 2024 to September 2024 were approved by all present. Cllr Matthews proposed, Cllr Coates seconded, all in favour.

6.2 RESOLVED: It was agreed to submit a VAT return by 30 November 2024, Cllr Todd proposed, Cllr Trudgett seconded, all in favour.

6.3 RESOLVED: It was agreed to close the bank accounts with HSBC now that the new accounts with Unity Trust Bank were up and running well.

6.4 RESOLVED: The engagement of an internal auditor for 2024/2025 Year End accounts was discussed. The Clerk put forward 1 suggestion. It was agreed to obtain further options. Cllr Todd will follow up.

7. REVIEW OF THE ORGANISATION AND PROCEDURES OF THE COUNCIL

7.1 RESOLVED: Standing Orders were approved and adopted.

7.2 RESOLVED: The Staffing Working Group recommended the Clerk's updated Contract of Employment be accepted and signed by the Chair, all in favour.

8. BIODIVERSITY – DUTIES OF THE PARISH COUNCIL

RESOLVED: The following objectives were agreed to be considered:

- Continuation of the re-wilding project at Corner Garden
- Incorporation of a wildflower area in the field near to the Village Hall
- Maintenance of the Gypsy Race to ensure preservation and enhancement of wildlife habitats

9. COMMUNITY PAYBACK

RESOLVED: Use of the Community Payback Team was discussed and agreed to make enquiries if the team could litter pick and cut back verges in the outlying areas of the village.

10. PLAY PARK COMMITTEE

As Cllr Rhodes was not present, this item will be moved to the next meeting.

11. TREES, HEDGES AND POTHOLE

11.1 RESOLVED: Cllr Bibb offered to help with the matter of overgrown trees alongside the Gypsy Race and hedges at Rudston House, Long Street.

11.2 RESOLVED: Cllr Bibb offered to meet with Council members to take photos and pursue matters with ERYC, meanwhile Cllr Coates will speak with the land owner with regard to the trees on the road leading to the Village Hall.

12. REGISTRATION OF DEFIBRILLATORS WITH NHS

Cllr Warcup wished to withdraw this item.

13. TRAFFIC SIGN TO REINSTATE ON LONG STREET

Cllr Warcup proposed the traffic sign denoting a bend in the road be reinstated, however a resident has already been in contact with ERYC on this matter.

14. COUNCILLORS' REPORTS – VILLAGE ISSUES

Cllr Todd – road signs require cleaning, this is included in the work schedule resulting from the village walkabout. The rear of the village sign is being used for advertising local events, to agenda for next meeting.

Cllr Coates – the village shop sign is still in situ, Clerk to chase up ERYC enforcement. Dog fouling still an issue, to agenda for next meeting.

Cllr Matthews – reiterated the problem with dog fouling.

Cllr Warcup – request to ERYC for a new path to be installed between Burton Fleming Road and the War Memorial, Cllr Bibb offered to assist with the matter.

15. CORRESPONDENCE RECEIVED

- An email was received from Ron Bailey requesting support for a campaign for the safety of lithium ion battery disposal, Council agreed to support.

16. EMAILS RECEIVED AND FORWARDED TO COUNCILLORS

The list of emails forwarded to Councillors was duly noted.

17. DATE AND TIME OF NEXT MEETING

Wednesday 13 November 2024 7.30pm. Noted by all present.

There being no further business to discuss, the meeting closed at 20:34pm.