

Rudston Parish Council

Minutes of a Meeting held in the Village Hall on

Wednesday 23 March 2022 – 7:30pm

<u>Present:</u>	<u>Guests</u>
Mr B Warcup (Chairman)	Mrs J Evison
Mr R Todd	
Mr R Overfield	
Mr P Wood	
Mr T Smallwood	
Mr I Simmonds	
Mrs A Starkey	
Mrs S Todd (Clerk)	

1. Acceptance of apologies for absence

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.

Mr D Matthews gave his apologies as he was away with work.

Mr C Shanks gave his apologies as he had a prior appointment.

Mr S Rhodes relayed his apologies (via Mrs Starkey).

2. Declarations of interest, members to declare any interest they may have in agenda items (Disclosable Pecuniary Interests)

None

3. To receive and sign the minutes of the Full Council meeting held on the 16 February 2022 (distributed via email 14 March 2022).

Council agreed that they were a true record of the meetings decisions. Proposed by Mr I Simmonds, seconded by Mr R Todd.

4. Vacancy/Co-option

There has been 1 application for the vacant position.

Mrs Donna Coates addressed the Council with her reasons for joining the council. A vote by way of a show of hands was taken and all were in favour of Mrs Coates filling the vacancy.

5. Chairman's Announcements

The Chairman had no matters to report.

BBW
4 July 2022
Mandy BBW

6. Planning

No new Planning Applications or matters had arisen since the last meeting.

7. VAT

Council is asked to note the Clerk has contacted VATease for a further update and will present at the meeting if received.

The clerk had requested an update from VATease and been informed that there were no current developments and that VATease would chase up HMRC in mid May.

8. Caythorpe Fund

- Village Sign – Council is asked to hear an update from Councillor Ian Simmonds.

Mr Simmonds reported that he had discovered a company called Silvermaze who could produce a new map for the village sign. It was agreed that everyone would have a look on their website, decide if we were to go ahead with this company, and suggest what is required on the new map.

- Street Lighting – Council is asked to hear an update from the Clerk on the possible energy savings if the remaining lights were replaced with LEDs. Costs received from ERYC for replacement of remaining street lights to LEDs are £197.74 + VAT per light with approximately 20 lights left for replacement.
Council is asked to discuss and decide if it will proceed with the replacements.

The Clerk had been in contact with ERYC to find out what savings could be made if all lamps were replaced with LEDs. ERYC are in the process of updating all the Service Level Agreements and these would be sent out when complete and give an indication of future costs. Council agreed to wait for the revised SLAs before making any decisions.

- Council is asked to discuss and decide on any further use of Caythorpe Fund.

No further suggestions were received.

9. Streetscene

ERYC have confirmed that the Village Task Force Walkabout programme has recommenced and the Rudston Walkabout is planned for Tuesday 5 April, 2022 at 9:45am to meet at Bosville Arms with Matt Gent from ERYC. The Clerk suggests the following issues that have arisen previously with no outcome to date are raised:

- (a) Trees on Corner High Street/Burton Fleming Road (if still requires attention)
- (b) Gate at end of East Gate – unsuitable for wheelchairs, prams etc.
- (c) Path from Burton Fleming Road to Corner Garden
- (d) Bins that are damaged or missing

- (a) The trees have now been cut back so this matter is resolved
- (b) It was agreed that members of the Council would collect the gate from S MacDonald and fit ourselves
- (c) The new path is being investigate by Helen Firth at ERYC
- (d) The matter of the bins will be raised at the Village Task Force Walkabout

*BB Ward
4 May 2022*

- (e) The railings alongside the beck are broken and bent, this matter will be raised at the Village Task Force Walkabout
- (f) There are some severe pot holes in the vicinity of Bosville Cottages, this matter will be raised at the Village Task Force Walkabout

Councillor J Evison left the meeting at 8:15pm

10. Accounts

February 2022 to March 2022

<u>Description</u>	<u>Current A/C</u>	<u>Deposit A/C</u>	<u>Total</u>
Opening Balance	£532.16	£3,982.30	£4,514.46
Bank Charges	(£8.00)		
Village Hall Hire	(£10.00)		
Gross Interest (March)		£0.14	
Transfer	£1,000.00	(£1,000.00)	
ASH Construction	(£1,197.65)		
Bank Charges	(£8.00)		
<u>Balance as at 23 March 2022</u>	<u>£308.51</u>	<u>£2,982.44</u>	<u>£3,290.95</u>

Corner Garden Bird Feed Kitty (included in the balances above):

Opening Balance as at February 2022	£130.28
No transactions	
<u>Balance as at 23 March 2022</u>	<u>£130.28</u>

Caythorpe Fund (included in the balances above):

Opening Balance	£5,000.00
<i>Hand Sanitisers at Playing Field (June 2021)</i>	(£140.00)
<i>Village Sign Refurbishment</i>	(£1,197.65)
<u>Balance as at 23 March 2022</u>	<u>£3,662.35</u>

The accounts for February and March 2022 were approved by all present.
The Clerk will look into why we are now receiving Bank Charges.

11. The Queen's Platinum Jubilee ERYC Fund

Council is asked to note that an application for the fund in conjunction with the Village Hall Committee has been started.

Council noted the above.

BBW
4 May 2022

12. Emergency Plan

Updating of the Emergency Plan requires completing (distributed via email 14 March 2022).

Council is asked to check through the Emergency Plan and forward any updates to the Clerk. The plan will be reviewed again at the next meeting.

Council noted the above.

13. Correspondence Received

No correspondence received prior to the meeting.

14. Clerk's New Telephone Number

Council is asked to note the Clerk has a new telephone number which is a dedicated number for Parish Clerk work (this will be distributed at the meeting).

Council noted the above.

15. Clerk's Training

The Clerk has now completed and passed both the ILCA (Introduction to Local Council Administration) and ILCA-to-CiLCA courses and thanks the council for its financial support. The next level is CiLCA (Certificate in Local Council Administration) which is a Level 3 course. When completed and passed this would provide the status of 'Qualified Clerk'. This is a requirement of all Councils and allows them to participate in the Council Awards Scheme. The cost of the CiLCA course is in the region of £800 (depending on format chosen). The Clerk would like to ask if the Council would contribute towards the costs (the Clerk has made the same request to Burton Agnes Parish Council who have agreed to contribute £400).

Council is asked to discuss the matter and inform the Clerk of its decision.

The Clerk is to contact ERYC to ask if any funding available for training.

16. Emails Received and Forwarded to Councillors

04/03/2022 – East Riding Community Governance Review

11/03/2022 – Village Task Force

11/03/2022 – Pocklington Neighbourhood Plan Consultation Request

11/03/2022 – East Riding Design Guide Survey

11/03/2022 – Parish and Town Councils – Joint Local Access Forum – 16/03/2022

11/03/2022 – Community Payback

11/03/2022 – Town and Parish Council Network Meetings

11/03/2022 – Newbald Parish Council – ERYC relationship with town/parish councils

Council noted the above and suggested looking into the Community Payback Scheme.

17. Date and time of next meeting:

Council is asked to note the date of the Annual Meetings has been changed as the Village Hall was not available on the planned date.

Wednesday 4 May (Annual Meetings)

Council noted the above.

There being no further business to discuss, the meeting closed at 8:47pm

*BBW arm
4 May 2022*