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# Rudston Parish Council

Email: rudstonclerk@gmail.com Tel. No. 07921 852217

Chair: Mr Bernard Warcup Clerk: Mrs S Todd

## To All Members of Rudston Parish Council

Dear Councillor

You are summoned to a Meeting of Rudston Parish Council at Rudston Village Hall on **Wednesday 10 September 2025 at 7.30pm**. The meeting will consider the items set out below on the Agenda.

Please acknowledge receipt of this summons and confirm your attendance. If you are unable to attend please forward your apologies to the Clerk with the reason for your absence.

S Todd

Clerk to Rudston Parish Council

4 September 2025

**All Parish Council Meetings are open to the Public and Press**  
**Members of the Public who wish to speak at the meeting are requested to contact the Clerk no less than 7 days prior to the meeting.**

## AGENDA

Wednesday 10 September 2025, 7.30pm, Rudston Village Hall

### CHAIR'S WELCOME AND MEETING INFORMATION

Welcome to this meeting of Rudston Parish Council. Members of the public have the right to attend parish council meetings as observers. Participation is not a statutory requirement and is granted at the discretion of the Chair or by prior arrangement with the Clerk. Members of the public may only speak or ask questions when invited by the Chair and within the time limits set.

#### 1. APOLOGIES

To note apologies.

#### 2. DECLARATIONS OF INTEREST

Members to declare any interest they may have in agenda items (Disclosable Pecuniary and Non-Pecuniary Interests)

#### 3. APPROVAL OF MINUTES

To receive and sign the minutes of a full council meeting held on the 9 July 2025 (circulated via email 30 July 2025).

#### 4. PUBLIC PARTICIPATION

No requests to speak received within the required notice period.

## **5. PLANNING**

### **5.1 Planning Applications:**

- 5.1.1** To consider, discuss and agree actions on any planning applications received between the publishing of this agenda and the meeting.

### **5.2 Planning Decisions, Appeals and Updates:**

- 5.2.1 25/00742/PLF** – Conversion of existing outbuilding to holiday let with associated works at New Manor House, School Lane, Rudston for Mrs Joanne Jones.

Circulated via email 11/08/2025. **Application approved.**

- 5.2.2** To consider any notices of decisions on planning applications, appeals and updates received between the publishing of this agenda and the meeting.

## **6. FINANCE**

- 6.1** To approve the Financial Statements.

- 6.2** To discuss and agree on the request from Driffield School requesting a donation towards the Twilight Bus.

- 6.3** To note, the Clerk has secured a grant of £650.00 towards the CiLCA Course, which has been paid into the Council's bank account. Of this, £300.00 will be used to cover the training costs (with £50.00 VAT to be reclaimed). The remaining £400.00 will be reimbursed to the Clerk as part-payment towards the £450.00 qualification fee, which the Clerk has already paid personally.

## **7. REVIEW OF THE ORGANISATION AND PROCEDURES OF THE COUNCIL**

To consider and review the current organisation of the Council and determine any amendments required. The review to include the following:

- 7.1** To adopt the NALC Standing Orders.

- 7.2** To agree delegation arrangements to the Clerk – 6.9 of Financial Regulations.

- 7.3** To adopt the NALC Financial Regulations.

- 7.4** Councillors to sign to say they have read and abide by the Code of Conduct.

- 7.5** To adopt the Publication Scheme.

## **8. NOTICE BOARDS**

Following the email from Men in Sheds advising they are unable to help with the project, to review the existing quotes received and agree how to proceed.

## **9. COUNCILLORS' REPORTS – VILLAGE ISSUES**

Councillors to advise of any issues raised and subsequently reported.

## **10. CLERK'S UPDATE AND CORRESPONDENCE RECEIVED**

To advise of any updates to ongoing matters, to advise of any correspondence received and agree any actions.

- Cllr. Todd is taking an active role in helping to keep our roads safe. He has been provided with a dashcam by Deputy Police and Crime Commissioner, Leo Hammond, and will be using it while driving around the East Riding and Humberside. Any dangerous or unlawful driving he captures will be reported directly to Humberside Police's Operation Snap platform, contributing to ongoing efforts to make our local roads safer for everyone.
- ERNLLCA have been contacted for advice regarding the ownership and insurance of the Sports Pavilion. If received beforehand, an update will be reported at this meeting.

## **EMAILS RECEIVED AND FORWARDED TO COUNCILLORS**

07/07/2025 – HEY Smile Celebrating Volunteers – Nominations open  
07/07/2025 – ERNLLCA Webinar – Drones in public places  
14/07/2025 – ERNLLCA – Conference 2025  
14/07/2025 – Ridge Clean Energy Public Exhibition Details  
14/07/2025 – ERYC Safe Communities Data  
14/07/2025 – ERNLLCA July Newsletter  
14/07/2025 – ERNLLCA HR Newsletter  
21/07/2025 – ERNLLCA Training Sessions  
21/07/2025 – ERYC Town and Parish Meet & Greet Beverley 18/09/2025  
28/07/2025 – Humberside Police Annual Policing Survey  
30/07/2025 – ERNLLCA Finance Training Sessions  
04/08/2025 – ERYC Local Plan Update – Adoption of Housing Needs SPD  
04/08/2025 – ERYC Town and Planning Liaison Meeting Minutes

## **11. DATE AND TIME OF NEXT MEETING**

Wednesday 12 November 2025