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# Rudston Parish Council

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Chair: Mr Bernard Warcup

Clerk: Mrs S Todd

## To All Members of Rudston Parish Council

Dear Councillor

You are summoned to a Meeting of Rudston Parish Council at Rudston Village Hall on **Wednesday 9 July 2025 at 7.30pm**. The meeting will consider the items set out below on the Agenda.

Please acknowledge receipt of this summons and confirm your attendance. If you are unable to attend please forward your apologies to the Clerk with the reason for your absence.

S Todd

Clerk to Rudston Parish Council

3 July 2025

**All Parish Council Meetings are open to the Public and Press**  
**Members of the Public who wish to speak at the meeting are requested to contact the Clerk no less than 7 days prior to the meeting.**

## AGENDA

Wednesday 9 July 2025, 7.30pm, Rudston Village Hall

### CHAIR'S WELCOME AND MEETING INFORMATION

Welcome to this meeting of Rudston Parish Council. Members of the public have the right to attend parish council meetings as observers. Participation is not a statutory requirement and is granted at the discretion of the Chair or by prior arrangement with the Clerk. Members of the public may only speak or ask questions when invited by the Chair and within the time limits set.

#### 1. APOLOGIES

To note apologies.

#### 2. DECLARATIONS OF INTEREST

Members to declare any interest they may have in agenda items (Disclosable Pecuniary and Non-Pecuniary Interests)

#### 3. APPROVAL OF MINUTES

To receive and sign the minutes of a full council meeting held on the 14 May 2025 (circulated via email 4 June 2025).

#### 4. PUBLIC PARTICIPATION

No requests to speak received within the required notice period.

## **5. PLANNING**

### **5.1 Planning Applications:**

**5.1.1 25/00742/PLF** – Conversion of existing outbuilding to holiday let with associated works at New Manor House, School Lane, Rudston for Mrs Joanne Jones.

Circulated via email 01/07/2025. Comments deadline 18/07/2025.

**5.1.2** To consider, discuss and agree actions on any planning applications received between the publishing of this agenda and the meeting.

### **5.2 Planning Decisions, Appeals and Updates:**

**5.2.1 24/03470/PLF** – Erection of detached garage/self-contained annex building at The Old Stables, Long Street, Rudston for Mr Johnathan Waldie.

Circulated via email 23/06/2025. Application approved.

**5.2.2** To consider any notices of decisions on planning applications, appeals and updates received between the publishing of this agenda and the meeting.

## **6. FINANCE**

**6.1** To approve the Financial Statements.

**6.2** To approve the Q1 Budget Report.

**6.3** To agree and sign a bank mandate to remove D. Coates as a user and signatory at Unity Trust Bank.

**6.4** To discuss and agree to engage Elkerlodge Services Ltd as the internal auditor for the 2025/2026 year end accounts.

**6.5** To consider and agree on providing support for the Clerk to undertake the CiLCA qualification, as initially discussed in March 2022, and to determine the level of support to be offered.

## **7. REVIEW OF THE ORGANISATION AND PROCEDURES OF THE COUNCIL**

To consider and review the current organisation of the Council and determine any amendments required. The review to include the following:

**7.1** Delegation arrangements to the Clerk.

**7.2** Adopt the NALC Standing Orders template and agree on suggested amendments.

**7.3** Adopt the NALC Financial Regulations and agree on suggested amendments.

**7.4** Code of Conduct (Councillors to sign to confirm they have read and abide by).

**7.5** Current organisation of Committees and Working Groups.

## **8. NOTICE BOARDS**

Clerk and/or Councillors to present quotations for new notice boards. To discuss and agree on which notice boards to purchase.

## **9. COUNCILLORS' REPORTS – VILLAGE ISSUES**

Councillors to advise of any issues raised and subsequently reported.

## **10. CLERK'S UPDATE AND CORRESPONDENCE RECEIVED**

To advise of any updates to ongoing matters, to advise of any correspondence received and agree any actions.

- ERNLLCA membership is now active and Councillors can register to log in to the website to access useful resources and information, including webinars on a variety of subjects along with Councillor and Chair training sessions.
- Cllr Wood is attending the Playground Inspection Training on 15 July.
- Update on Sports Pavilion ownership following Playing Field AGM.
- ERNLLCA Email re Flooding Survey.

**EMAILS RECEIVED AND FORWARDED TO COUNCILLORS**

03/06/2025 – ERYC Ellerker Neighbourhood Plan Consultation

03/06/2025 – ERYC Hull & East Yorks Local Nature Recovery Strategy Consultation

23/06/2025 – ERYC Local Plan Update – Providing Open Space Notice of Adoption

23/06/2025 – ERYC 24/03470/PLF Planning Decision

23/06/2025 – ERNLLCA Petition for Funding for Community-Led Neighbourhood Plans

30/06/2025 – ERYC Confirmation of Co-option for vacancy

**11. DATE AND TIME OF NEXT MEETING**

Wednesday 10 September 2025